

BYLAWS

NORTHWEST CITROEN OWNER'S CLUB

REVISION 3, MAY 2026

Northwest Citroen Owners Club (NWCOC) Bylaws

ARTICLE I

NAME, PRINCIPAL OFFICE, AND BOUNDARIES

Section 1: Name

The name of this Club shall be the Northwest Citroen Owner's Club

Section 2: Principal Office

The principal office of this Club shall be located at the residence of its duly elected President, or at the residence of his or her successor, or at such other place as may be designated by the Board of Directors.

Section 3: Boundaries

There shall be no physical boundaries of the Club. Members may retain their membership in the chapter from any physical address as long as they meet the requirements for a member in good standing.

ARTICLE II

GENERAL OBJECTIVES

The general objectives of the Club, to which its members are joined together and mutually pledged, shall be furtherance and promotion of the following:

- A. The enjoyment of sharing goodwill and fellowship derived from owning Citroen, Panhard, and Peugeot automobiles and engaging in such social and other events agreeable to the membership and in harmony with the Club's general objectives.
- B. The maintenance of the highest standards of operation and performance of the Marque by sharing and exchanging technical and mechanical information and experiences.
- C. The establishment and maintenance of mutually beneficial relationships with the Importers of Citroen, Panhard, Peugeot, and other French cars and parts into the United States so that the Marque shall prosper and continue in its unique leadership as the world's greatest automobile.
- D. The cooperation with other Citroen, Panhard, Peugeot, and other French car Clubs throughout the world through the exchange of ideas and suggestions, and cooperation with any national organization of Citroen, Panhard, Peugeot, and other French Car Clubs that may be formed.

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ARTICLE III

POWER AND EMBLEM

Section 1: Powers

This Club shall be empowered to do all things and conduct all business, not for profit, necessary to carry out the general objectives of the Club as set forth in its Articles of Incorporation and these Bylaws.

Section 2: Emblem

The emblem of this Club shall be designated by the Board of Directors, incorporating the Citroen double chevrons, and indicating the name of this Club.

ARTICLE IV

MEMBERSHIP, DUES, AND FEES

Section 1: Membership

Membership in the Club shall be restricted to owners or co-owners of Citroen, Panhard, Peugeot, and other French Automobiles, and to such other persons interested in the Club and its objectives as provided in Section 2 of this Article.

Section 2: Classes of Membership

- A. Charter Member: Any founding member of the Club, having paid dues prior to May 1, 1989.
- B. Individual Member: Any co-owner, or person interested in the Marques, who is acceptable to the Board of Directors and who has paid the dues as required.
- C. Family Member: A family membership shall consist of at most two adults and their legally dependent offspring, who comprise a nuclear family, and who individually meet the requirements for individual membership.
- D. Expired Member: Any member who has not paid dues within 60 days of the annual renewal date, August 1st.

Section 3: Dues

Annual dues for any membership class shall be determined from time to time by the Board of Directors, or by members at an annual meeting, and shall include that portion forwarded to any national organization to which the Club has elected to Belong.

Section 4: Membership Year

The membership year for each individual and family membership shall start and end on the first day of August each year. Members whose dues are not paid within 60 days

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thereafter shall be dropped from membership, unless the Board of Directors decides to grant a further extension for payment of dues to the respective member.

Section 5: Privileges of Members

Any individual who is a member in good standing in any membership class shall be entitled to all the privileges of the Club. In the event of the dissolution of this Club, and the payment of its liabilities, its remaining assets, if any, shall be divided equally among the Individual and Family memberships thereof in good standing. In this event, the combined members under a Family membership shall receive the apportioned share of Club assets due an Individual member.

Section 6: Code of Conduct

Members shall show respect towards their fellow members and other enthusiasts. There shall be no trash talking, belittling, snide comments or disrespect of any person or their vehicle. Lewd behavior, profanity, stalking, discrimination, sexual harassment, physical altercations, online insults and other inappropriate behavior will not be tolerated.

Members shall be respectful of other people's property. Do not touch, lean against or sit in any vehicle you do not own without the owner's permission. And of course you are never to engage in any act of vandalism, theft or destruction of another person's property. When driving in a club sponsored event members shall comply with all traffic laws to the fullest extent possible.

NWCOC recognizes that many members choose to participate in social media of all forms, from time to time. We respect the rights of members to use blogs and other social media tools (Emails, Facebook, Twitter, YouTube etc.) not only as a form of self-expression, but also sometimes to conduct other activities.

It is important that all members are aware of the implications of engaging in forms of social media and online conversations that reference NWCOC members. NWCOC's expectations of members personal behavior in social media should reflect, always, that of the Code.

Members are allowed to bring their significant other, immediate family or a friend to a NWCOC event. Your guest(s) must attend with you and it is the member's responsibility to ensure that any guest you invite abides by the rules set forth in this document.

Section 7: Suspension and Exclusion from Membership

Any member may be suspended by two-thirds vote of the Board of Directors of the Club for good cause; such cause consisting of action(s) detrimental or inimical to the general objectives, the best interest of the Club, its members, and its reputation. Before suspension or exclusion, the member shall be notified by or at the request of the Board of Directors and shall have the right to present evidence to the Board pertaining to such charges as may have been made against him or her. Any member ordered suspended by the Board shall have the "right of appeal" to the Club membership at any annual or special meeting called for that purpose.

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Section 8: Resignations

Any member may resign by addressing a letter of resignation to the President of the Club. His or her resignation shall become effective upon receipt by the Treasurer of such notice, and all Club privileges and rights of such membership shall be terminated forthwith. However, such resignation shall not relieve the said member from payment of any delinquent dues.

Section 9: Reinstatement of Members

Members whose dues are not paid within 60 days of August 1st (the annual renewal date) shall thereafter be dropped from membership and their membership status be described as Expired Members. Expired Members may be reinstated upon consideration and approval of the NWCOC Board of Directors. Consideration and approval includes review of the Expired Member's participation and adherence to the NWCOC Objectives and Bylaws.

ARTICLE V

MEMBERSHIP MEETINGS

Section 1: General Membership Meetings

- A. Annual General Membership Meeting and Elections: Annual General Membership Meetings of the Club for the election of the Board of Directors and for other business shall be held during May or June of each year at a place designated by the Board of Directors.
- B. Special General Membership Meetings: Special General Membership Meetings may be called by the Board of Directors to conduct business per A above if the need arises.
- C. Business Sessions: Business Sessions of the Board of Directors shall be held at least quarterly. The purpose of these sessions is to present officer and board reports, to conduct business, and to provide a form for the membership to present and discuss proposals. Elections and balloting on proposals must be done at annual General Membership Meetings or Special General Membership Meetings.
- D. Written Notice: Written notice of Annual General Membership Meetings or Special General Membership Meetings stating the date, hour, and place shall be given by the secretary not less than ten days prior to said meeting either by mail or through the club Newsletter. Only business specified in the notice shall be conducted at Special General Membership Meetings. If mailed, notice shall be deemed delivered if deposited in the U.S. Mail bearing the member's address as it appears on the Club mailing list.
- E. Quorum: A Quorum shall be a majority of the members present. Adoption of any measure shall, with the exception of bylaws amendments, require a simple majority of the members present.
- F. Proxy or Absentee Voting: Proxy or absentee voting will not be allowed.

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- G. Conduct of Business: All Annual General Membership Meetings, Special General Membership Meeting, and Business Sessions shall be conducted in accordance with "Roberts' Rules of Order," Latest revision.

Section 2: Newsletter

The Club shall publish a newsletter or information sheet at least quarterly between September and May. It shall be sent to all members to inform all interested parties of Club activities.

ARTICLE VI

NWCOC BOARD OF DIRECTORS

Section 1: Board of Directors

- A. The business and affairs of the Club shall be managed by its Board of Directors.
- B. The number of directors shall be seven, six of each serving a three-year term, the seventh to be elected for a one year term. Directors shall be members of the Club and shall have been a member for one year immediately prior to election. In addition, the directors shall reside close enough to the Seattle area that they are able to attend business meetings.
- C. The terms shall be staggered so that two directors, each of three year term, shall be elected annually.
- D. The membership of the Board of Directors shall reflect the diversity of the Club's membership.
- E. The President shall appoint a nominating committee each year in February. Nominations from the committee and the floor must reflect the provisions of "D" above. At the time of elections, nominees shall introduce themselves to the general membership and identify their current activities with the Citroen Club.
- F. Each year the Board of Directors shall convene within 30 days following the annual elections and select the officers from among the Board members. The selection of President and Vice President may be changed by the Board of Directors by concurrence of five members of the board, provided the office in question is given ten days advance notice.
- G. Any director may resign at any time by delivering written notice to the Board or President of the Club.
- H. An officer or director may be recalled at any time. The procedure shall be: 1) collect the signatures of 25 members on a petition proposing to recall and stating the reason(s) for recall, and 2) deliver the petition to the Board of Directors. The Board of Directors shall validate the signatures, then hold a recall election at the Annual General Membership Meeting, or at a specifically called Special General Membership Meeting. A 60% majority of votes of members attending the meeting is required for the recall to be validated.

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- I. In case of a vacancy on the Board of Directors, the Board shall call a Special Election to elect a replacement. All vacancies shall be filled within sixty days. The replacement will serve for the unexpired term of the vacancy.
- J. The Board of Directors shall meet at least quarterly. The general membership may attend to observe and participate in meetings of the Board of Directors but may not vote on the business at hand. Minutes of each meeting shall be published in the Newsletter.
- K. Meetings of the Board of Directors shall be conducted in accordance with "Roberts' Rules of Order," latest revision. The President or Vice President must be present at all Board Meetings. A quorum shall be four, and simple majority votes shall be required to pass any resolution regardless of the number of Board members present. Each Board member shall have one vote.

Section 2: Officers

- A. The Officers of the Club shall be a President, Vice President, Secretary, and Treasurer, each elected for a one-year term. The three remaining Board members are designated as Members-at-Large.
- B. Powers and Duties:
 - 1. The President shall be the chief executive officer and shall preside at all meetings of the Club and of the Board of Directors. He or she shall call meetings of the Board of Directors, shall appoint all committees, and shall appoint individuals or committees to be responsible for the Club's Newsletter and activities.
 - 2. The Vice President shall assume all powers and duties of the President in his/her absence and shall perform other duties as assigned by the President.
 - 3. The Secretary shall 1) attend and keep minutes of all General Membership Meetings and Board of Directors meetings, 2) act as custodian for Club documents, including lists of current and past members, and 3) perform other duties as assigned by the President.
 - 4. The Treasurer shall 1) receive, have custody of and dispense Club funds under the supervision of the Board of Directors, and 2) prepare quarterly financial reports.
 - 5. Three Members-at-Large shall serve as members of the Board of Directors, and may be assigned other responsibilities such as newsletter preparation, membership generation, or event organization.
- C. No member shall serve in more than one office at any one time.

Section 3: Amendment of the Bylaws

- A. The bylaws may be amended at the Annual General Membership meeting. Proposed amendments, which may originate with any member of the Club, shall be submitted to the Board of Directors in writing, with ten members' signatures. The Board of Directors shall validate the signatures and include the proposed amendment in the notice of the Annual

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General Membership Meeting. Amendments may also be proposed by the Board of Directors, and in this case shall not require ten members' signatures.

- B. Ratification of bylaws amendments shall require approval of two thirds of the members present at the Annual General Membership Meeting.

Northwest Citroen Owners Club Website Policies

1. PURPOSE

This policy is intended to provide consistency for the development, update, and maintenance of the joint Citroen Clubs Website, hereafter referred to as the "Website" in this document. Additionally, this policy is intended to provide guidance to prevent or resolve unanticipated problems with the information, materials, and links presented.

The Website is intended as a forum and information center for the members and potential members of the Clubs. As such, none of the Clubs take responsibility for the accuracy of information posted on the Website or found through Links from the Website. All information found on the Website is used at the risk of the user.

2. POLICIES

The following sub-sections describe the official policies of the Website. These are presented below, alphabetically by subject. Citroen Autoclub Canada is hereafter referred to as "CAC", the Citroen Car Club, Inc. is hereafter referred to as "CCC", and the Northwest Citroen Owner's Club is hereafter referred to as "NWCOC". These and any other clubs that choose to participate are hereafter known as the "Participating Clubs."

2.1 Ownership

The relationship between the NWCOC and Axel Walter (hereafter called the "Webmaster") is special and only for this one individual. The relationship is defined as mutually dependent, and always cooperative. The mutual dependency derived from the fact that the free or low-cost web hosting provided by dcsi (www.dcsi.net.au) is a gift to the NWCOC from Mark McKibbin, as a way to support Citroen activities and communication worldwide; while the actual authorship of the code to operate and maintain the website was work done solely by the Webmaster.

In the event of disagreement or other circumstances resulting in termination of this special relationship between the NWCOC and Webmaster, it is understood that the NWCOC is the owner of the rights to the website name and the free or low-cost hosting from dcsi (www.dcsi.net.au), and the Webmaster has the rights of sole ownership of the structure and coding of the website.

2.2 Posted Content

All materials, photographs, diagrams, information, links, etc., hereafter referred to as "Materials", are included in or removed from the Website at the discretion of the Participating Clubs and the Webmaster as described in the following sections. The Webmaster will implement specific changes requested by the Participating Clubs Boards.

2.2.1 Posted Materials

All Materials submitted to the Website are included at the discretion of the Participating Clubs, each with respect to their sections of the site. NWCOC, as the Citroen Clubs Website Webmaster, will also address all materials, photographs, diagrams, information, links, etc., with respect to the common areas of the site.

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2.2.2 Removed Materials

All Materials posted on the Website are subject to removal at any time at the discretion of the Participating Clubs, each with respect to their designated section of the site.

Removal from the site is at the discretion of the Participating Clubs Boards. No cause for removal will be cited and no explanation given. Possible reasons for removal include, but are not limited to: Website update or revision, dated Materials, Materials that are no longer relevant, Materials to be updated, to make space for new Materials, and Member Complaints (see Section 2.6).

2.3 Advertisements

No advertisements of any kind will be posted on the Website. This is inclusive of individual member ads and commercial ads. The forum available for ads remains in the individual Clubs Newsletters. There are numerous reasons for this. However, the main and most limiting factor is the excessive amount of volunteer labor needed to post ads and to keep ads current.

The two approved exceptions to this are for the Website Host and Webmaster, whose business links appear on the Main Page. This is in compensation and appreciation for our current no-cost website hosting arrangement and website development and maintenance.

Links to commercial sites with advertising will be included in the site, subject to the terms specified in Section 2.4. References to unrelated personal and commercial sites are discussed in Section 2.5.

2.4 Events

The Events Calendar will list all events submitted by the member Clubs. These include local Club events, National events, and Major International Events (ICCCRs, WM2CVAFs, Raids, etc.).

Other events will be added to the listing if submitted and:

- The event is deemed sufficiently relevant to the interests of the Clubs, namely things related to Citroen and Panhard automobiles.

2.5 Links

Links included in the website can be links to commercial business sites, personal sites, and the sites of other Clubs or Organizations. The following sections present the regulations for such links.

2.5.1 General Requirements

The following requirements apply to all links:

- Links will only be established to Sites that will include a link to the Website in kind. This allows members to find goods, services on offer, information,

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etc., and allows the customers of that Business or Commercial Site or visitors to a Personal Site to find our Clubs. This is a mutually beneficial arrangement.

- Links will be removed from the website if a sufficient number of Club Member complaints are received from a specified number of independent members. See Section 3 on Complaints.

2.5.2 Business or Commercial Site Links

Links to a Business or other Commercial Site will be added on request, subject to the following additional requirement:

- Links will only be established to a Business or Commercial Site that deals in products and/or services that relate to the interests of the Clubs, namely things related to Citroen and Panhard automobiles. This includes, but is not limited to, cars, parts, rebuilding or repair services, related books, etc.

2.5.3 Personal Site Links

Links to a Personal Site will be added on request, subject to the following requirements:

- Links will only be established to a Personal Site that deals primarily with the interests of the Clubs, namely Citroen and Panhard automobiles.

2.5.4 Other Club Links

Links to other Club Sites will be added on request, subject to the following requirements:

- Links will only be established other Club Sites that focus on the interests of the Clubs, namely things related to Citroen and Panhard automobiles.

2.6 Personal and Unrelated Commercial Information

It is the official policy of the Website that personal information is NOT displayed on the Website. This means no member phone numbers, maps to members houses, street addresses, etc., will be presented on the Website.

2.6.1 Personal or Unrelated Commercial E-mail Addresses

A member may, at their own discretion, include a personal or unrelated commercial e-mail address in the paragraph about themselves that they submit for the Members Gallery Section of their associated Club's space on the Website.

2.6.2 Personal or Unrelated Commercial Website URLs

A member may, at their own discretion, include an unrelated personal or commercial website URL in the paragraph about themselves that they

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submit for the Members Gallery Section of their associated Club's space on the Website.

3 COMPLAINTS

Links or other materials on the Website will be removed if a sufficient number of Club Member complaints are received from a number of independent members. The following condition is grounds for removal:

- If three complaints are received within a 1-year period, the sited material or link will be removed from the site. The three complaints must be received from three independent people.

Complaints should be sent to the Webmaster:

Webmaster, c/o
Northwest Citroen Owners Club,
P.O. Box 273,
Bellevue, WA, 98009-0273,
USA.

To be counted as a valid complaint, each complaint must contain the following:

- Complaints must be sent via mail to the Webmaster.
- Complaints must have the name, signature, and phone number of the person filing the complaint.
- The Complaint must state clearly what is wrong with the material presented (incorrect information, misrepresentation, failure to provide goods or services paid for etc.).

When a complaint is received, the Webmaster will review the complaint and verify the information if deemed necessary. Complaints will be retained for a 1-year period. At the end of the 1-year period, complaints will be destroyed.

Complaints will NOT be forwarded to the person who supplied the information or Link in question. All complaints remain confidential and will only be reviewed by the Officers of the NWCOC.